



• 碩士班研究生依規定應修習研究生通識課程,含學術倫理至少6小時、中英文寫作能力及溝通表達能力各1小時。本系研究生通識規劃於專題討論 (二) 及專題討論 (三) 課程中,若因故無法修習上述兩門課程時,應另行補足研究生通識時數,並於畢業審查時檢據證明之。(4)Master's students should practice in graduated general courses, including academic ethics for at least 6 hours, Chinese and English writing skills, and communication skills. The graduated general courses are planned in the seminar (Ⅱ) and seminar (Ⅲ). If you are not able to practice the above two courses, the graduated general credits should be completed separately, and the inspection of check at the graduation review.



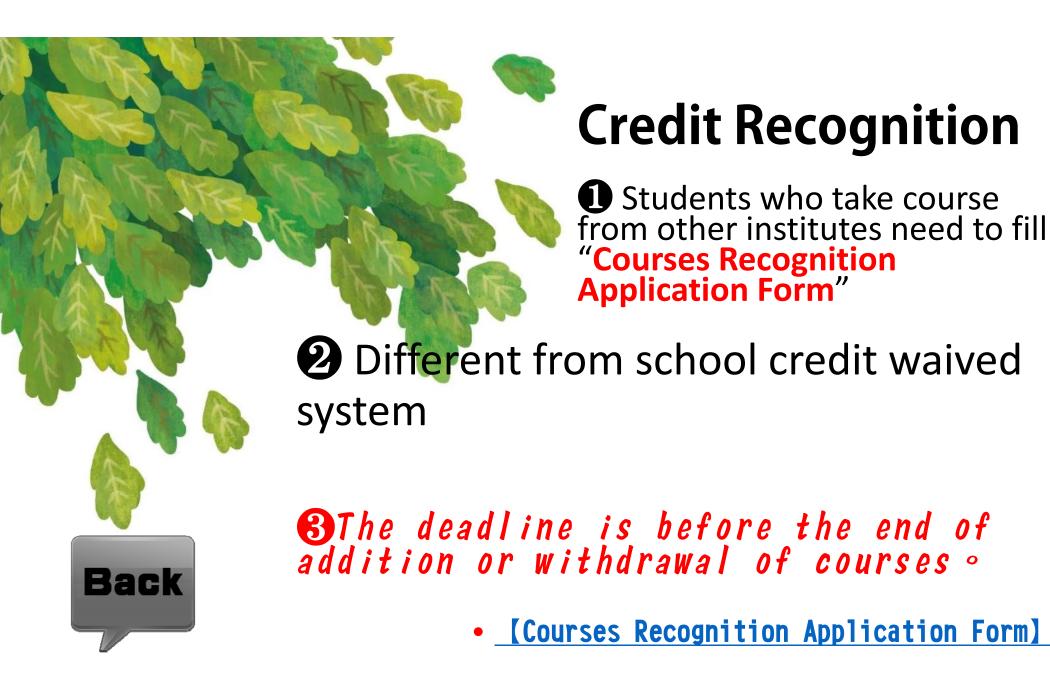
Waiver



• If you already finished some courses during Master. Please apply the courses waiver to Department.



• There is the time limit (Complete within one week of starting class)





# **Changing Adviors**

• Please submit the application form for changing advisor.

 According to regulations, it should be submitted before January 31 of each year



## **Thesis Defense**

Thesis defense application system



## **Procedure of Thesis Defense**

The thesis defense should be applied after 3 months passing the proposal oral defense. The Checking list, Grade sheet, Paper publications points, Certificate of Conformity of BME Doctoral Dissertation Proposal are required for the defense application. Three copies are needed for review in faculty meeting before applying for oral defense.

July 20<sup>th</sup> (spring semester). The application should be finished 3 weeks before deadline. Please give the application form to Mrs. Wu from department. The thesis defense have to finished before end of January and July, the score will be apply to registrar division from BME department.

- Website: http://campus4.ncku.edu.tw/wwwmenu/program/mou/
- After applying from the online system, print "defense application form", "list of defense committee members" from the website. Download the "Certificate of advisor agreement for thesis defense" from BME website and comparison result of thesis (NCKU library). After signing by advisor and chair of department, please deliver to department office with 2 inch profile within the deadline.
- After the applicant submits the application documents, please go to the department office to collect the relevant oral probation materials one week before the exam. (1) Expenses receipt form 2) Score sheet: 1 sheet/committee. 3) Certificate 4) Committees appointment letter





## **Leaving Procedure**

### **Documents**:

### ■ Department office:

- Thesis (Cover color—Orange Yellow, CMYK : C0,M40,Y80,K0 or RGB : R247,G181,B115 ; White Front)
- The certificate of advisor agreement of leaving school. (Department website)
- 3 Postponement of Publication/Removal of Paper of National Library (If you need to postpone public your thesis, please download from National Library)
- 4 2 inch profile please email to z9401004@email.ncku.edu.tw

## NCKU Library

- (1) Thesis
- (2)0ther Authorization

## Registration Division:

**Graduation certificate** 

The leaving procedure should be finished a week before the start of new semester, otherwise the school fee will be asked.





Requirements for Master Program in Biomedical Engineering Department, National Cheng Kung University

- 第一條 線程學分規定:I. Regulation for course work
- 一、碩士班研究生至少應修滿功學分,含四學期專題討論,論文學分另計。
- 1. Students of the MA program in Biomedical Engineering institute are required to complete a minimum of 30 credits including 4 credits of seminars for graduation. The credits of thesis are not included.
- · 二、碩士班學生必須選修課程: 2. The required courses:
- · (一) 甲乙િ : 醫學工程概論、生理學和解剖學各3學分以上,大學部已修畢者得免選修。外籍生若因解剖學非英語授課而無法修習者,得修習分醫所英語授課之高階細胞生物 學抵免之。
- (1) Group A&B (Engineering background): At least 3 credits each in Introduction to Biomedical Engineering, Physiology, and Anatomy. If students in these 2 groups have taken those courses in undergraduate level, the required courses can be waived. As for "Anatomy," international students may take "Advanced Cell Biology" which is taught in English and offered by Institute of Molecular Medicine instead when "Anatomy" is taught in Chinese.
  - /二/丙 组:醫學工程概論、醫用數學/一/和醫用數學/二/各3學分以上,大學部已修畢者得免選修。
- (2) Group C (Biomedicine background): At least 3 credits each in Introduction to Biomedical Engineering, Mathematics in Medicine I and II. If students in this group have taken those courses in undergraduate level, the required courses can be waived.
  - (三)項博士班研究生依規定應修習研究生通識課程,含學術倫理至少6小時、中英文寫作能力及溝通表達能力各1小時。本系研究生通識規劃於專題討論(二)及專題討論(三)課程中,若因故無法修習上述兩門課程時,應另行補足研究生通識時數,並於畢業審查時檢據證明之。
  - Master's students should practice in graduated general courses, including academic ethics for at least 6 hours, Chinese and English writing skills, and communication skills. The graduated general courses are planned in the seminar (II) and seminar (III). If you are not able to practice the above two courses, the graduated general credits should be completed separately, and the inspection of check at the graduation review.
- ▶○三、選修他系課程者,須填寫「學分承認申請書」,鍾指導教授同意,始得承認畢業學分。
- 43. Students who take course from other institutes need fill "Courses Recognition Application Form" and approved by thesis advisor in order to account for graduation credits.
  - 四、研究生在學期間若為交換生或經本系同意出國研習者,出國期間所習之科目學分,(學分之計算原則以授課滿十八小時為一學分/經系務會議同意者,得酌予採認。
- 4. Graduate students who are exchange students or attending foreign academic program under permission of department during semester, the courses taken at foreign institute can be account into graduation credits after permission at faculty meeting.
- 五、研究生修畢必選及選修學分擬提前畢業者,所缺專題討論之學分得修習其他課程,惟該課程修課前應經系務會議同意始得為之。
- 5. Graduate students who already complete the graduation required credits except seminar courses and plan to graduate earlier, could take other courses to replace the seminar course; only that the course should be approved by faculty meeting in advance.



Requirements for Master Program in Biomedical Engineering Department, National Cheng Kung University

- 上條 選擇指導教授: II. Thesis advisor selection
- ·入學前填選指導教授志願表,再由系上參考志願表,並依教授人數與學生人數指定指導教授。指導教授確定後,未經原指導教授同意,不得擅自 更换。
- 1. Students should fill the "Thesis Advisor Selection Form" before registration. The thesis advisor will be assigned by the priority of "Thesis Advisor Selection Form" and the number of students each advisor can take each year. Once advisors have been assigned, students can not change advisor without the agreement of original advisor.
- 、指導教授可由一人以上擔任,但主要指導教授須為本系專任 (含合聘) 老師。
- 2. Students can have more than one thesis advisor, but the main thesis advisor need be the full time or adjunct faculty in Biomedical Engineering department.
- 第三條 學位口試:III. Thesis examination
- 研究生應修滿規定學分數,使得提出學位口試申請。
- Students need complete all the required credits before apply thesis examination.
- 第四條 如有未盡事宜均依本系、學校、教育部相關規定辦理。
- IV. Any unregulated rules in this regulation follow the regulation of Department, School or Ministry of Education.
- 第五條 本辦法經系務會議通過後實施,修訂時亦同。
- V. The amendment and approval of this regulation need pass by faculty meeting of department.





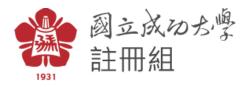
- │第1條 課程學分規定 | Regulation for course work
- · 一、碩士班研究生至少應修滿30學分,會四學期專題討論,論文學分另計。碩士班選修課程包含:
- 1. Students of the MA program in Biomedical Engineering Institute are required to complete a minimum of 30 credits including 4 credits of seminars for graduation. The credits of thesis are not included. The courses include:
- · (一) 共同必修課程:BioDesign (I)、BioDesign (II)、醫學工程導論(或醫學工程概論)、生理學(或工程生理學、骨科解剖生理學)各3學分以上, 大學部已修學者得免選修。
- (1). Required courses: At least 3 credits each in BioDesign I, BioDesign II, Introduction to Biomedical Engineering(or Introduction to Medical Engineering), and Physiology(or Engineering Physiology, Orthopedic Anatomy and Physiology for Biomedical Engineers). If students in this group have taken those courses, the required courses can be waived.
- · /二/ 專業與技術核心課程:科技創業與投資管理、創新醫材專利與法規策略管理、醫療器材法規與實務、醫療器材之智慧財產權管理、醫療器 材生醫統計與臨床實驗、醫學專用術語、醫用電腦、生醫材料,6學分以上。
- (2).Core technique courses: At least 6 credits in Management in technique innovation and investment, innovative Medical Device Patent and Regulatory Strategy Management, Regulatory Strategy Management, Regulatory Strategy Management, Regulation in Medical Devices, Management of Intellectual Properties of Medical Devices, Medical Terminology, Biostatistics and Clinical Lab in Medical Devices, Computer in Medicine and Biomaterials.
- (三) 得選修器工所開設之課程。
- (3). Any elective courses from BME institute
- (四)碩士班研究生後規定應修習研究生通識課程,含學術倫理至少6小時、中英文寫作能力及溝通表達能力各7小時。本系研究生通識規劃於專題討論(二)及專題討論(三)課程中,若因故無法修習上述兩門課程時,應另行補足研究生通識時數,並於學業審查時檢據證明之。
  (4)Master's students should practice in graduated general courses, including academic ethics for at least 6 hours, Chinese and English writing skills, and communication skills. The graduated general courses are planned in the seminar (Ⅱ) and seminar (Ⅲ). If you are not able to practice the above two courses, the graduated general credits should be completed separately, and the inspection of check at the graduation review.

## MDI硬出现修業規範-2

Regulation for Master Program in Biomedical Engineering Department/ International Medical Device Innovation, National Cheng Kung University

- · 二、選修他系線程者,領填寫「學分承認申請書」,經指導教授同意並核准後,始得承認成為畢業學分。
- 2. Students who take course from other institutes need fill "Courses Recognition Application Form" and approved by thesis advisor in order to account for graduation credits.
- · 三、研究生修奉必選及選修學分擬提前奉業者,所缺專題討論之學分得修習其他課程,惟該課程修課前應經系務會議同意始得為之。
- 3. Graduate students who already complete the graduation required credits except seminar courses and plan to graduate earlier, could take other courses to replace the seminar course; only that the course should be approved by faculty meeting in advance.
  - 第2條 選擇指導教授:II. Thesis advisor selection
  - 一、入學前填選指導教授志願表,再由系上參考志願表,並依教授人數與學生人數指定指導教授。指導教授確定後,未經原指導教授同意,不得擅自更換。
  - 1. Students should fill the "Thesis Advisor Selection Form" before registration. The thesis advisor will be assigned by the priority of "Thesis Advisor Selection Form" and the number of students each advisor can take each year. Once advisors have been assigned, students can not change advisor without the agreement of original advisor.
- 二、指導教授可由一人以上擔任,但主要指導教授須為本系專任 /含合聘/ 老師。
- 2. Students can have more than one thesis advisor, but the main thesis advisor need be the full time or adjunct faculty in Biomedical Engineering department.
- 第3條 學位口試:研究生應修滿規定學分數,始得提出學位口試申請。
- III. Thesis examination: Students need complete all the required credits before apply thesis examination.
- 第4條 如有未盡事宜均依本系、學校、教育部相關規定辦理。
- IV. Any unregulated rules in this regulation follow the regulation of Department, School or Ministry of Education.
- 第5條 本辦法經系務會議通過後報校核定後實施,修訂時亦同。
- V. The amendment and approval of this regulation need passed by faculty meeting of department and report to school.





Sample

2021-08-12

│ 招生組 │ 註冊組 │ 課務組 │ 體育室 │ 推廣中心 │ 師培中心 │ 教學發展中心 │ 教務處 │ 網站地圖 │ English │ 聯絡我們 │ 成大首頁 │



■ 項目分類清單

單位介紹 ▼

相關法規

申請表單

招牛公告 ▼

110學年新生入口

學牛線上服務▼

教師線 上服務 ▼

職員線上服務 ▼

課程資訊及選課

英文抵免及外國語言能 力成就檢定系統

抵免系統(不含轉系生)

最新消息 新牛連結 常用系統

統110學年度學士班轉學生聯合招生考試國立成功大學第2梯次遞補名單

2021-08-3 轉系抵免系統 抵免系統(不含轉系生)(另開新視窗) 班新生辦理事項簡要說明 2021-08-24 學籍&成績查詢 大轉學生聯合招生-國立成功大學正取生網路報到確認名單 2021-08-23 申請表件系統 10學年度轉學牛聯合招生考試下、備取牛報到須知及相關表件 2021-08-13 數位證件掛失系統

畢業預審系統 班核准轉系學生名單公告!

畢業離校作業 班申請雙主修及輔系核准學生名單公告 2021-08-12

學生證件申請系統  **取**畢業證書的時間 2021-07-15





### 抵免系統 (不包含轉系生)

## Course Credit Waiver System (Not for Department Transfer Student)

帳號 Account No. 學號 Student ID / 系辦帳號 Account No.

室碼 Password 同成功人口 Same as Cheng-Kung Portal

驗證碼 Captcha 5050



#### 系統開放時間

學生申請日期: 2021-08-20至 2021-09-22

系辦審核日期: 2021-08-20 至 2021-09-30

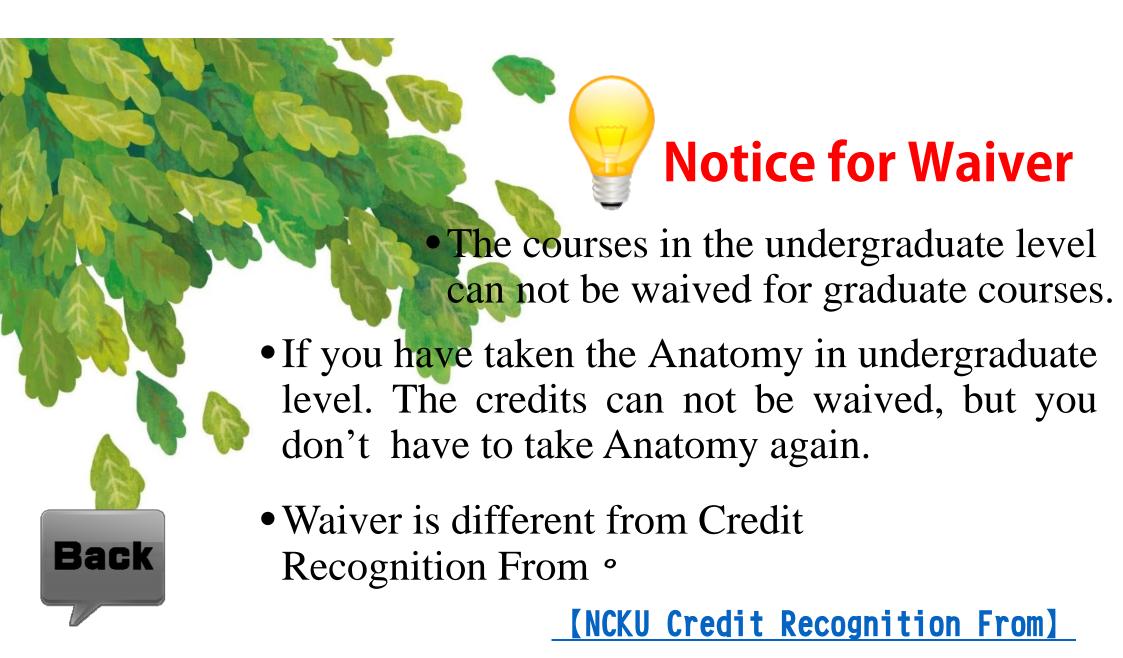
#### 系統公告

- 1. 基礎國文經中文系審核通過者,即表示該學分已抵免通過。
- 2. A4教育學程抵免,請依師培中心首頁 / 下載表格 / 課程與教學,教育專業課程學分抵免申請表紙本表格辦理。

http://cte.acad.ncku.edu.tw/p/412-1046-5550.php?Lang=zh-tw

3. 轉所研究生抵免請以紙本申請送審。







## **National Cheng Kung University**

Department of Biomedical Engineering (M.S. Ph.D. MDI)

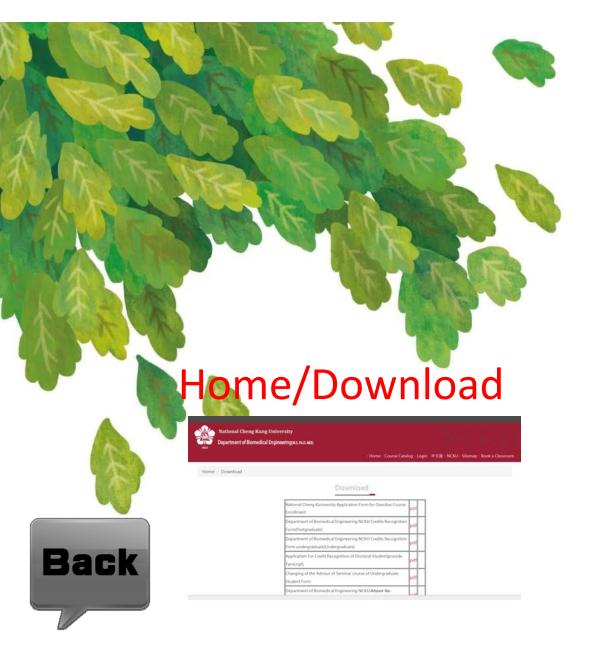
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Home / Download

## Download

National Cheng Kuniversity Application Form for Overdue Course Enrollment	pdf	
Department of Biomedical Engineering NCKU Credits Recognition Form(Postgraduate)	pdf	
Department of Biomedical Engineering NCKU Credits Recognition Form undergraduate(Undergraduate)	pdf	
Application For Credit Recognition of Doctoral Student(provide Tanscript)	pdf	
Changing of the Advisor of Seminar course of Undergraduate Student Form	pdf	
Department of Biomedical Engineering NCKU Advisor Re- Commitment Form	pdf	

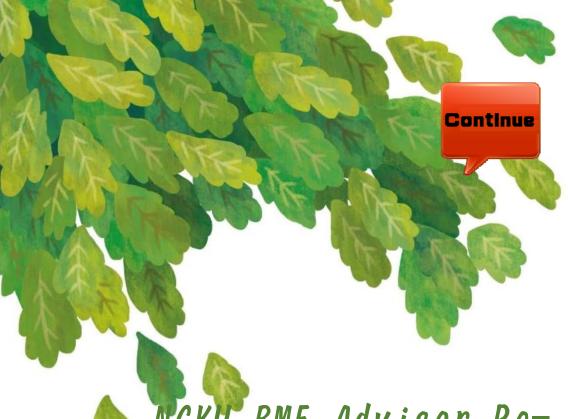




#### 國立成功大學生物醫學工程學系學分承認單(研究所)

Department of Biomedical Engineering NCKU Credits Recognition Form(Postgraduate)
110.02.18 液

				110.02.10 //x		
姓名/學 Name/ID		/	申請日期 Application date (YYYY/MM/DD)	年月日		
申請課	程明	細 details for course application				
課程名稱 Course Title	1	學年 academic year 開課系所 Department:		學分數 時 數 Credits/Hours		
		① 課程名稱 Course Title:				
	2	學年 academic year 開課系所 Department:		學分數 時 數 Credits/Hours		
		② 课程名稱 Course Title:				
	3	學年 academic year 開課系所 Department:		學分數 時 數 Credits/Hours		
		③ 課程名稱 Course Title:				
指導教授核章 Signature of Advisor						
		簽名 Signature: □同意 Agree □	□不同意 Disagree	Date ( 年 月 日)		
The A	申請 pplic	Notes: :3 筆課程,請於選課當學期加退選結束: ation Form should be submitted to the d ! Confirmation the semester.				



Back

NCKU BME Advisor Re-Commitment Form

Sample

### 國立成功大學生物醫學工程學系研究所學生更換指導教授申請表 NCKU-BME Advisor Re-Commitment Form

學生姓名(Name)	學 就 (ID)		年級 (Year)		PhD) aster)
申請日期(Date)	年 <b>(yy</b> )	) 月(mm)	В	(dd)	
申請理由 (Reason of Application)					
原指導教授同意簽章 Signature of Advisor(Previous)	8	日期(Date):	年(yy)	月 (mm)	в (dd)
新指導教授同意簽章 Signature of Advisor		日期(Date):	年(yy)	月 (mm)	∏ (dd)
系主任同意簽章 Signature of Chairman		日期(Date):	车(yy)	月(mm)	8 (dd)

## ■ 國立成功大學研究生學位考試網路申請作業 ■■National Cheng Kung University Operation of postgraduate degree examination online application

成大首頁|操作說明

使用 🏫 副立英心态学 城功人口 登入 帳戶登入Login 防疫視訊專區 Prevention of COVID-19 Video Degree Examination Zone 學位考試申請

> Defense apply 學位考試申請書列印

Print defense application form

考試委員名冊列印

Print lists of defense committee

members

學位考試論文評分表

Defense scoring chart

學位考試論文證明書

Defense certificate

校外委員資料建檔

File information of external

committee members

學位考試異動申請作業

Amendment to defense application

學位考試異動表列印

Print Amendment to defense





#### 密碼與選課系統相同

Your password is the same as one of system for course selection.

#### 若要重設密碼,請至成功入口設定

If you want to reset the password, please go to the NCKU Portal setting.

#### 論文申請專利須注意事項 Notice of patent application

#### 論文撰寫請尊重智慧財產權,如有抄襲或舞弊情事,以不及格論。

While preparing thesis/dissertation, please respect intellectual property rights of others and abide by laws regarding copyrights. Acts of plagiarism will lead to failing the course.

#### 如有學位考試申相關事項諮詢,請聯絡所屬系所

For more information about degree examination, please contact your department.

